

CITY OF COUNTRYSIDE

803 Joliet Road
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Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Tuesday, August 20, 2024

6:00 PM

Council Chambers

Committee Members

Chairman – Michael Natale

Board Members – Alderman Tom Frohlich, Alderman John Finn, Frank Urban, and Brian Remedi

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 6:00 p.m.

II. ROLL CALL.**Present:**

Michael Natale, Chairman
Tom Frohlich, Board Member
Frank Urban, Board Member

Also Present:

Dave Schutter, Finance Director

Absent:

John Finn, Board Member
Brian Remedi, Board Member

III. Additions/Corrections to the Agenda.

None.

IV. Comments from the Public.

None.

V. CONSENT AGENDA.

- A. Approval of the Regular Meeting Minutes from July 16, 2024.
- B. Review of the Paid Bills Report for the Period of July 1 – 30, 2024.
- C. Ratify Donation Requests for August, 2024.

Member Frohlich made a motion to approve the Regular Meeting Minutes from July 16, 2024, the Paid Bills Report for the period of July 1 - 30, 2024, and to ratify donation requests for August, 2024 under the consent agenda. Motion was seconded by Member Urban.

The motion carried by the following vote;

Aye: 3 Chairman Natale, Member Frohlich, and Member Urban

Nay: 0

Absent: 2 Member Finn and Member Remedi

VI. NEW BUSINESS.**A. Rounds Report for July, 2024.**

Finance Director Schutter stated that the month of July was another record setting month. The golf course again had over 8,000 rounds – in total we hosted 8,197 rounds which was 448 rounds more than the prior year.

B. Presentation of Financial Report for the period ended July 31, 2024.

Finance Director Schutter stated that the YTD green/league fees exceeded the prior year and budget by nearly \$13K and \$31K respectively. Increases over the prior year and budget have also been achieved for cart fees, range revenue, and concessions. Total revenues exceeded the prior year and budget by \$58K and \$93K respectively. The increases are due to an increase in rounds, rate increases in greens fees, cart fees, and bucket prices.

Net income and net margins from concessions are up by nearly \$9.5K and \$8K to the prior year and budget as well.

Year to date capital outlays total just under \$137K and consist of the following: approximately \$99K in the maintenance department for the purchase of an out front mower, new utility carts, the Jacobson riding greens mower, a \$10.7K deposit to Beverly Environmental, \$5K to restore the pollinator gardens, and just over \$22K for the deluxe U-max beverage cart.

More labor was deployed in the first three months on higher revenue volume, particularly in the maintenance department to maintain course grounds. Wage rates also have increased this year relative to an upward adjustment from minimum wage levels as well as step and cola increases that affected full time salaried personnel.

The golf course is showing a surplus of \$344K versus a surplus of \$480K achieved in the prior year. After adjusting for capital outlays, the bottom line performance is nearly identical to last year through the first three fiscal months.

C. Consideration to trade in the beverage cart unit in exchange for new equipment for the Maintenance Department.

Finance Director Schutter stated that we purchased a new Yamaha beverage cart that has been working great with the staff. The old Gator beverage cart is now going to be repurposed into a range picker. The beverage portion of the cart is able to slide in and out of the back of the gator and might hold some value.

We would like to trade in the back beverage portion of the gator for three blowers. The blowers that we would be purchasing are one Stihl BR700 (\$619) and two Stihl BG 86 (total cost \$580), the total price for all three would be \$1,199. The two BG 86 blowers are hand held which the course currently does not have.

Mr. Jeter found a similar beverage cart unit sold online for \$750 and it was noted that it was in excellent condition.

A motion was made by Member Frohlich to trade in the beverage cart unit in exchange for new equipment for the Maintenance Department, seconded by Member Urban. If approved here, this item will be brought to the next City Council meeting for approval.

The motion carried by the following vote;

Aye: 3 Chairman Natale, Member Frohlich, and Member Urban

Nay: 0

Absent: 2 Member Finn and Member Remedi

D. Staff Reports.

Finance Director Schutter stated that Golf Course General Manager Jeter gave him bullet points to report on. Mr Jeter received a second quote for the starter shed at just under \$14K without electric. Rags Electric will be out to quote the electrical portion of the work. Some leagues are wrapping up and the high school golf leagues are picking up. We have lost some staff due to seasonal turnover. General Manager Jeter hired three new employees to help us get through the rest of the season. We are waiting for delivery on the six new EZGO golf carts. The cart path work be bid out in the next few weeks with the work set to commence in early October.

E. Next Meeting: Tuesday, September 17, 2024 at the Golf Course (Drive Around). The drive around will start at 6:00 pm with the meeting starting at 7:00 pm.

VII. ADDITIONAL ITEMS.

None.

VIII. ADJOURNMENT.

A motion was made to adjourn the meeting by Member Frohlich and seconded by Member Urban.

The motion carried by the following vote;

Aye: 3 Chairman Natale, Member Frohlich, and Member Urban

Nay: 0

Absent: 2 Member Finn and Member Remedi

Chairman Natale declared the meeting adjourned at 6:09 p.m.

Approved:

Michael Natale, Chairman

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